

Ten-Month Employee Work Calendar School Year 2019 - 2020

Revised 6/20/19

O = First and Last Day of Work
X = Holidays and Non-workdays

Month	Day(s)	Ten-Month Clerical	Educational Specialists and Instructional Assistants	Food Services Staff
	22	O	O	O
Aug	23, 26, 27, 28, 29 30*		X	X
Sep	2	X	X	X
Oct	18	X	X	X
Nov	27, 28, 29	X	X	X
Dec	23, 24, 25, 26, 27 30,31	X X	X X	X X
Jan	1 20 24	X X	X X X	X X X
Feb	17	X	X	X
Apr	10, 13 28	X	X X	X X
May	25	X	X	X
Jun	5 8 17	O	O	O
Total Work Days		<u>197</u>	<u>182</u>	<u>183</u>

No inclement weather days are built in to the work calendar. Any days missed due to inclement weather will be added to the end of the work calendar to equal days used.

Employees are expected to work the total number of days listed above for their positions. Employees should work with their principals/supervisors to complete their total number of work days.

* Please note that August 30 is a work day for all 10 month employees except Food Service Workers who's extra work day will be determined by deliveries.